

Glove-Box Packet Checklist

This sheet is the packet's cover. Everything below lives in the glove compartment (or secured at the driver's visor) — checked monthly and after every incident.

VEHICLE (YEAR/MAKE/MODEL)

PLATE #

PACKET OWNER / PROVIDER

REQUIRED CONTENTS

Vehicle registration

Current — replace the day the renewal arrives.

Insurance ID card

Current card for this vehicle.

State inspection & emissions documents

Sticker on windshield; PASS paperwork rides in the packet.

Accident & incident procedures + blank report forms

Nexo forms (DOC-5). Call dispatch first; these paper forms are the record that always works.

Blank pre-inspection self-check sheets

A few copies of DOC-4 for the weekly walk-through.

Spare flashlight batteries

Match the flashlight in the kit.

Phone charger and cable

A dead phone is the modern dead map. The charger is the backup that actually matters.

MONTHLY CHECK — INITIAL WHEN VERIFIED COMPLETE

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEP

OCT

NOV

DEC

Missing something? Restock before the vehicle runs — the packet is a critical inspection line, and it's also what saves the day roadside.